



**Learn, Grow, Love, Live**

Friday 2<sup>nd</sup> May 2025

## *ELECTION OF PARENT GOVERNOR*

The Board of Holy Cross Catholic Primary School (Academy) has a vacancy for a Parent Governor and would be delighted to hear from any parent/guardian/foster parent who has:

- » An interest in the performance of the school.
- » An enquiring mind and the confidence to ask questions and join in discussions.
- » The equivalent of two evenings per month spare time (roughly 40 hours per year).

### *Why is it important to have Parent Governors?*

- » To have parents involved at the heart of the School's decision-making process.
- » To ensure that time is given to the issues most important to our parents.
- » To make a real contribution to the local community.
- » To strengthen the relationship between the Governing Body and our community of parents.

### *Who can be nominated as a Parent Governor?*

- » Anyone who is a parent, guardian or foster parent of a pupil currently registered at Holy Cross Catholic Primary School.

### *What will I be able to do as a Parent Governor?*

- » Support the aims and objectives of the school and safeguard the interests of the pupils in the wider community.
- » Attend approximately 12 governance meetings a year, plus other meetings.
- » Take part in regular training opportunities to help you develop in the role of governor.
- » Take an equal share with other governors for carrying out the Governing Body's legal responsibilities.
- » Serve the School and the local community for up to four years.

### *What will I get out of being a Parent Governor?*

- » Learn new skills
- » Work as part of a team
- » Contribute to the community
- » Make a difference in children's lives



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*Who can I talk to so I can find out more about this?*

- » Our Chair of Governors will be pleased to tell you more about the role. Please contact the Clerk if you would like to do this: [apenfold@holycross.swindon.sch.uk](mailto:apenfold@holycross.swindon.sch.uk)

*How do I Stand for Election as a Parent Governor?*

- » Read through the document called 'Disqualifications' and make sure you are entitled to serve as a school governor.
- » Fill out the Nomination Form. You need to be proposed and seconded by two parents of two different (and unrelated) pupils who are also currently registered at the school. The proposer and seconder should indicate their support for you by signing the Nomination Form.
- » All nominations should be emailed to the Clerk at [apenfold@holycross.swindon.sch.uk](mailto:apenfold@holycross.swindon.sch.uk) by the end of **Friday 16<sup>th</sup> May 2025**.
- » Please also send in a Personal Profile about yourself and why you would like to become a Parent Governor (no more than 200 words) to support your nomination. This will be used if there needs to be an election by ballot but this will only take place if there is more than one nomination.

Please do not be put off by thinking that you need to have specialist knowledge or experience. Genuine interest and willingness to learn are much more important to start with, there is 'tried and tested' training and support available to help you, and you will be joining an established Board of Trustees, with good support from fellow governors.

We look forward to hearing from you.

Yours sincerely

*Amelia Penfold*

Governance Lead  
Board of Trustees  
Holy Cross Catholic Primary School